

Democratic Services

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To: All Members of the Cabinet

Councillor Tim Warren	Bath & North East Somerset Council
Councillor Patrick Anketell-Jones	Bath & North East Somerset Council
Councillor Charles Gerrish	Bath & North East Somerset Council
Councillor Marie Longstaff	Bath & North East Somerset Council
Councillor Vic Pritchard	Bath & North East Somerset Council
Councillor Anthony Clarke	Bath & North East Somerset Council
Councillor Martin Veal	Bath & North East Somerset Council
Councillor Michael Evans	Bath & North East Somerset Council

Chief Executive and other appropriate officers
Press and Public

Dear Member

Cabinet: Wednesday, 8th July, 2015

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 8th July, 2015** at **4.00 pm** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
for Chief Executive

The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

5. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

7. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

8. **Officer Support to the Cabinet**

Cabinet meetings will be supported by the Senior Management Team.

9. **Recorded votes**

A recorded vote will be taken only when requested by a member of Cabinet.

Cabinet - Wednesday, 8th July, 2015

in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out in the Notes

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 9 - 20)

To be confirmed as a correct record and signed by the Chair

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules

10. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 14, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

11. CABINET PRIORITIES (Pages 21 - 24)

The paper sets out the proposed priorities of the new administration; these will be presented at the meeting by the Leader of the Council and cabinet members.

12. SPENDING REVIEW AND CAPITAL PROGRAMME REVIEW UPDATE (Pages 25 - 28)

The report provides an update on the process to review the Council's spending and budgets in support of developing the Medium Term Financial Plan for 2016/17 to 2019/20 in light of the significant financial challenge that the Council is likely to face over this period.

13. YOUTH JUSTICE PLAN (Pages 29 - 70)

The Local Authority has a statutory duty, in consultation with the partner agencies, to produce an annual Youth Justice Plan. The Plan sets out how youth justice services are to be composed and funded, how they will operate and what functions they will carry out to prevent youth offending and re-offending across Bath and North East Somerset.

14. JOINT HEALTH AND WELLBEING STRATEGY (Pages 71 - 102)

The first Bath and North East Somerset Joint Health and Wellbeing Strategy (JHWS) was published in November 2013.

The approval of the CCG 5 year strategic plan, publication of NHS England's 'The 5 Year Forward View', publication of the first Health and Wellbeing Board annual report and work on a new Council vision and corporate plan means a lot has changed since November 2013. The Strategy needed to be refreshed in order to reflect this change.

15. REVENUE & CAPITAL OUTTURN 2014/15 (Pages 103 - 148)

The report presents the revenue and capital outturn for 2014/15, highlighting an underspend of £54,000. This represents a significant achievement in the context of the government's public sector deficit recovery plan which resulted in a revenue savings requirement of over £10 million for 2014/15.

The report refers to requests to carry forward specific revenue budget items to 2015/16 and to write-off revenue overspends where recovery in future years would have an adverse impact on continuing service delivery.

The report also refers to requests to re-phase specific capital budget items to 2015/16 and to remove net capital underspends.

16. 2014/15 TREASURY MANAGEMENT OUTTURN REPORT (Pages 149 - 164)

In February 2012 the Council adopted the 2011 edition of the CIPFA Treasury Management in the Public Services: Code of Practice, which requires the Council to approve a Treasury Management Strategy before the start of each financial year,

review performance during the year, and approve an annual report after the end of each financial year.

This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan for 2014/15.

17. UPDATE ON THE GETTING AROUND BATH TRANSPORT STRATEGY (Pages 165 - 170)

The Council adopted the Getting Around Bath Transport Strategy in November 2014. This report provides an update to some of the key issues within the Strategy and how they are being taken forward. A key recommendation of the Strategy included the need to develop a new Park and Ride (P&R) to the east of Bath. This report recommends that a public consultation be undertaken on the options for the delivery of this facility.

18. DEVELOPING A TRANSPORT STRATEGY FOR KEYNSHAM (Pages 171 - 224)

The Council's Adopted Core Strategy identifies Keynsham for growth of more than 2,000 dwellings together with over 1,000 new jobs. This represents a significant increase in the size of the town which at peak times suffers from delays and congestion. Although the Council has an overall Transport Strategy in 3rd Joint Local Transport Plan 2011 to 2026, a more detailed Transport Strategy for the town is required to ensure the growth proposed can be accommodated.

19. PROCESS FOR AGREEING THE SPEND OF INCOME GENERATED THROUGH THE COMMUNITY INFRASTRUCTURE LEVY (Pages 225 - 238)

The B&NES CIL Charging Schedule was adopted by the Council on 17th February 2015 and came into effect on 6th April 2015. Following the adoption, it is necessary to agree the process for allocating and releasing funds raised through CIL. The CIL Strategic Spend Protocol proposed in this report sets out the process, timetable and infrastructure prioritisation criteria.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.

Protocol for Decision-making

Guidance for Members when making decisions

When making decisions, the Cabinet/Committee must ensure it has regard only to relevant considerations and disregards those that are not material.

The Cabinet/Committee must ensure that it bears in mind the following legal duties when making its decisions:

- Equalities considerations
- Risk Management considerations
- Crime and Disorder considerations
- Sustainability considerations
- Natural Environment considerations
- Planning Act 2008 considerations
- Human Rights Act 1998 considerations
- Children Act 2004 considerations
- Public Health & Inequalities considerations

Whilst it is the responsibility of the report author and the Council's Monitoring Officer and Chief Financial Officer to assess the applicability of the legal requirements, decision makers should ensure they are satisfied that the information presented to them is consistent with and takes due regard of them.